# **PRINTING FULL PAGE SIZE - Borderless Printing**

When borderless is selected, a Printer will Fill the Whole Page without a white border.

### 1. Open this test page.

2. Click **Print**. This will bring up the print window you normally use.



## 3. Click the **MORE SETTINGS** link.

Scroll down a little, if you're using Microsoft Edge.



4. Scroll down to "Print using system dialog" and click on it.

ТОР	Prin	nt	1 sheet	of paper
How to Get a Printer to Fill a Whole Page	Сорг	ies	1	*
	Colo	or	Color	•
	More	e settings		^
	Раре	er size	Letter	Ŧ
	Page	es per sheet	1	×
	Qual	lity	600 dpi	Ŧ
	Scale	e	Default	-
	Two	-sided	Print on both sides	
	Print	t using system dialo	og (Ctrl+Shift+P)	Z,
	T		Print	Cancel

#### 5. Click on **PREFERENCES**.

The printer menu will open. I am using a HP printer, your printer menu may look slightly different.

Service Fax	S Microsoft XPS Document
So HP Photosmart C5200 series Microsoft Print to PDF	es Some Note for Windows 10
<	>
Status: Ready Location: Comment:	Preferences Find Printer
Page Range	
All     Selection     Current	Number of copies:     1       Page
Pages:	

6. Click the box beside "borderless ". and select **PRINT AT ACTUAL SIZE**. Click **OK**.

basic options	
Paper type:	
HP Premium Plus Photo Pape	rs ~
Paper source:	
Main tray	~
Print quality:	
Best	~
Portrait	
Clandscape	
Resizing Options	
Size:	8.5 × 11 inches
Borderless 8.5x11in.	~
Borderless	
Borderless     Print at actual size	
<ul> <li>Borderless</li> <li>Print at actual size</li> <li>Scale to paper size:</li> </ul>	
Borderless  Print at actual size  Scale to paper size: Letter	~
Borderless  Print at actual size  Scale to paper size: Letter  HP Real Life Technologies [RLT]	~
Borderless  Print at actual size  Scale to paper size: Letter  HP Real Life Technologies [RLT] 'Basic' RLT photo fix	~
Borderless  Print at actual size  Scale to paper size:  Letter  P Real Life Technologies [RLT]  'Basic' RLT photo fix  Remove red eye	~

## 7. Click **PRINT**.

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Select Printer					
🍩 Fax		S Microsof	ft XPS Docum	nent Writer	
So HP Photosmart C5200 series		OneNote for Windows 10			
Stress Microsof	t Print to PDF				
<				>	
Status:	Ready		Pr	eferences	
Location:					
Comment			Fir	nd Printer	
Page Range					
() All		Number	of copies: 1		
Selection	O Current Pag	ie		•	
O Pages:					

If you are printing pdf files from a web browser, you'll need to change to borderless each time you want to print in this way. In Acrobat Reader, this setting is saved and you only need to change it once.